



নগাঁও বিশ্ববিদ্যালয়

NAGAON UNIVERSITY

A public State University established by upgrading Nowgong College (Autonomous)
under *Assam Act No. LIX of 2023*
Old A.T. Road, Nagaon - 782001, Assam

Dr. Nayan Kamal Bhattacharyya, M.Sc., Ph.D.
Controller of Examinations

Ref No: NU/Exam./Re-Eval/2026/ 01

Date: 17/08/2026

NOTICE

Verification/Re-evaluation of Answer Scripts

It is hereby informed to all concerned students who have appeared in the FYUGP 2nd, 4th and 6th Semester End Term Examinations-2026 that they may apply for Verification/Re-evaluation of their answer scripts by paying the prescribed fee as per the details mentioned below.

Eligible for Verification/Re-evaluation (Programmes/Batches)		
Programmes	Semester	Batches
FYUGP- B.A./B.Sc./B.Com/ B.Voc. (BMLT)	II	2025, 2024, 2023
	IV	2024, 2023
	VI	2023

Verification:

Students who wish to apply for verification of their answer scripts are hereby informed that the verification shall be limited to the following:

- Checking the total marks awarded to the answers written.
- Checking for any omission in awarding marks to answers attempted.
- Checking the correctness of the marks entered in the Mark Foil.
- Checking absentee in Internal Assessment (IA) and practical.

Re-evaluation:

Re-evaluation implies re-assessment of an Answer Script by another Examiner suppressing the first evaluation.

Fee Structure:

For Verification : Rs. 300

For Re-evaluation : Rs. 500

Fee Payment Mode:

Student can pay the required fee in the following account and submit the payment receipt along with the application. (Transaction ID should be incorporated in the application process through Samarth portal to complete the application)

The stipulated fee is to be paid by the students in online-mode through any of the ways mentioned below:

- a. Payment through QR Code Scan.



- b. Online Account Transfer:

Account Name : **Nagaon University Examination Fund**
Account Number : **070705003639**
Name of the Bank : **ICICI Bank**
IFSC : **ICIC0000707**

Submission of hardcopy of application:

Students are required to submit the printed copy (hardcopy) of the online application, along with the Fee Payment Receipt and Grade Sheet, to the University Office.

Date of Submission of Application: 18th – 28th August 2026

Application Process:

Students can apply for Verification/Re-evaluation through the **Samarth Portal**.

<https://nowgongcollege.samarth.edu.in>

User Guide of Samarth is attached herewith.

All concerned students are advised to submit their applications within the stipulated date.

Date: 17/08/2026



Dr. Nayan Kamal Bhattacharyya
Controller of Examinations
Nagaon University, Nagaon

Copy to:

1. PS to the Hon'ble Vice Chancellor, Nagaon University for kind appraisal of the Hon'ble Vice Chancellor.
2. Registrar, Nagaon University – for kind information.
3. Academic Registrar, Nagaon University.
4. Finance Officer (i/c), Nagaon University.
5. Notice Board.
6. Office File.



User Guide - How Students can Apply for Revaluation through Student Login

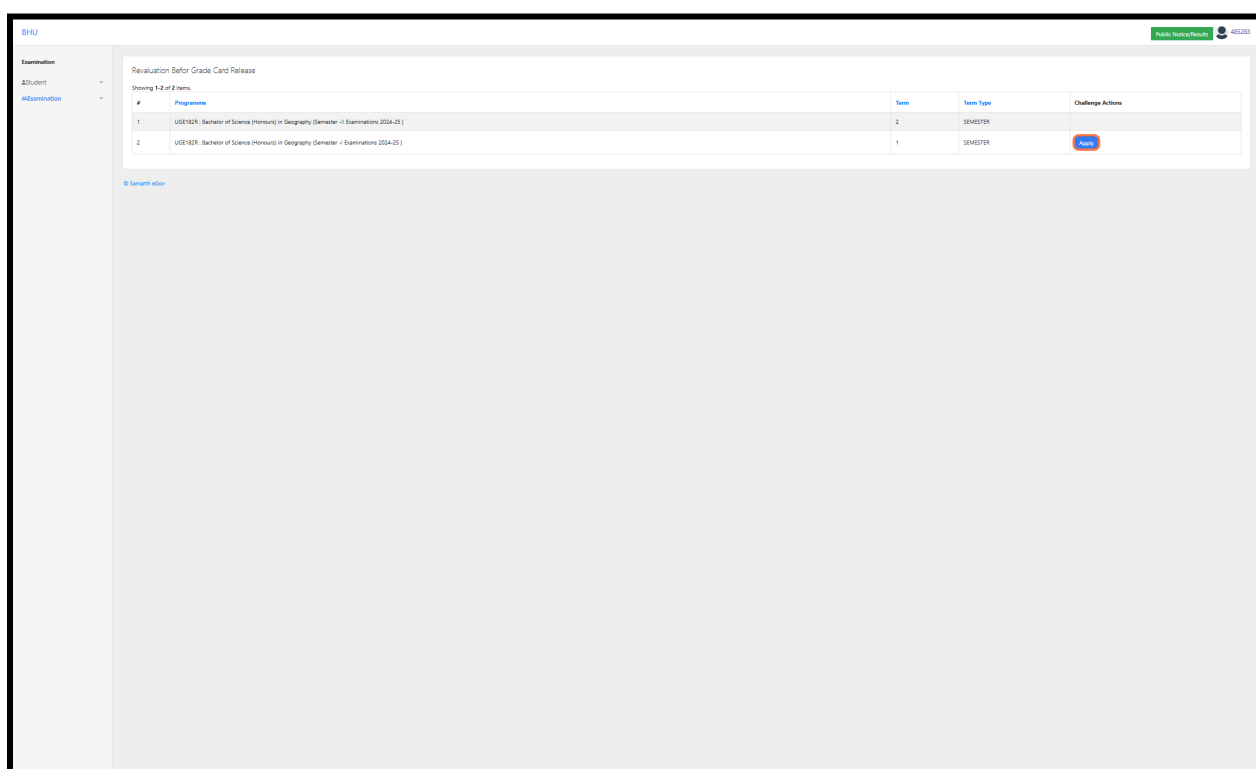
Introduction of Revaluation Application:-

This user guide is designed to provide step-by-step instructions to help students successfully apply for Revaluation through the Student Portal in a simple, secure, and transparent manner.

Through this process, students can submit requests for Photocopy, Scrutiny, and Revaluation of their evaluated answer scripts based on the rules and configurations defined by their University/Institution. The system ensures a smooth online application experience, secure payment processing (if applicable) and real-time tracking of application status.

1. On the Student Portal students can apply for **Revaluation** by selecting the **Grade Card** option available in the left-side navigation menu.
2. After clicking on the **Grade Card** option the student will be redirected to the **Revaluation** interface where they can view their Programme Term and available Revaluation actions.

From this screen the student can select the required option and proceed to apply for Revaluation as per the instructions provided.



3. After clicking the **Apply** button the Revaluation Application page will open displaying the student's personal details and the list of courses eligible for Revaluation.

The student should select the checkboxes for the courses for which they wish to apply for Revaluation and then click on the **Submit button** to proceed.

- Once all the required options have been selected, the student should click on the **Submit** button to proceed with further processing including application confirmation and payment (if applicable).

The system will then redirect the student to a preview page where all the entered details will be displayed. Students are advised to carefully review the information before proceeding with the payment to ensure accuracy and avoid any discrepancies.

Examination Country Selection for USTP/STP: Bachelor of Science (Pre-entry in Geography)

Name	Program Type	Examination Number	Examination Date	Examination Mode	Examination Fee
Student Name	Program Type	Examination Number	Examination Date	Examination Mode	Examination Fee
Student Name	Program Type	Examination Number	Examination Date	Examination Mode	Examination Fee

Examination Subject	Examination Fee	Revaluation Fee	Revaluation Option
000001: General Knowledge of Science	000001	000001	Revaluation
000002: Physics	000002	000002	Revaluation
000003: Chemistry	000003	000003	Revaluation
000004: Biology	000004	000004	Revaluation
000005: Mathematics	000005	000005	Revaluation
000006: English	000006	000006	Revaluation
000007: Social Studies	000007	000007	Revaluation
000008: Physical Education	000008	000008	Revaluation
000009: Art	000009	000009	Revaluation
000010: Music	000010	000010	Revaluation
000011: Computer Science	000011	000011	Revaluation
000012: Health Science	000012	000012	Revaluation
000013: Environmental Science	000013	000013	Revaluation
000014: Physical Geography	000014	000014	Revaluation

- There are three types of submission and fee processing modes that the University/Institution can define for the Revaluation application process (**Online Fee Payment/Offline Fee Payment/No Fee Required**)

The screenshot below illustrates the No Fee Required option. If the University/Institution has configured the revaluation process with no fee requirement, students can directly submit their Revaluation application by clicking on the Submit

button, without proceeding to any payment step.

Examination Country: Selection for JEE(ABT) - Selection of Source (Programs in Geography)

Name	XXXX XXXX	Registration Number	XXXX	Registration with Institution (Country)	XXXX -XXXX-XXXXXX
Level	XXXXXXX	Program Type	XXXXXX	Delivery Mode	XXXX - XXX
Address (Main Type)	XXXX XXX	Ref Number	XXXXXXX XXX		
State		Ref Number (City, State, Country, P.O. No.)			XXXXXXX XXX
Ref Number	XXXXXXX	Correspondence Address	XXXX XXXXXXXXXX XXXX XXXXXXXXXX XXXX - XXX XXXXX	Ref No.	
Examination Details	Examination Type: XXXXXX			Application No.: XXX	
Examination Index Ref					
Examination Code / Name	Mark Obtained				Challenge Fee
XXXXXX - Cultural Scenarios of Society	XX				Revaluation Amount: \$10.00 Security Amount: \$10.00
XXXXXX - Physical	XX				Revaluation Amount: \$10.00 Security Amount: \$10.00
XXXXXX - All options response	XX				Security Amount: \$10.00

Submit & Pay Fee

Examination Country: Selection for JEE(ABT) - Selection of Source (Programs in Geography)

Name	XXXX XXXX	Registration Number	XXXX	Registration with Institution (Country)	XXXX -XXXX-XXXXXX
Level	XXXXXXX	Program Type	XXXXXX	Delivery Mode	XXXX - XXX
Address (Main Type)	XXXX XXX	Ref Number	XXXXXXX XXX		
State		Ref Number (City, State, Country, P.O. No.)			XXXXXXX XXX
Ref Number	XXXXXXX	Correspondence Address	XXXX XXXXXXXXXX XXXX XXXXXXXXXX XXXX - XXX XXXXX	Ref No.	
Examination Details	Examination Type: XXXXXX			Application No.: XXX	
Examination Index Ref					
Examination Code / Name	Mark Obtained				Challenge Fee
XXXXXX - Cultural Scenarios of Society	XX				Revaluation Amount: \$10.00 Security Amount: \$10.00
XXXXXX - Physical	XX				Revaluation Amount: \$10.00 Security Amount: \$10.00
XXXXXX - All options response	XX				Security Amount: \$10.00

Submit & Pay Fee

7. The screenshot below illustrates the **Online Payment mode**. If the University/Institution has enabled the Revaluation process with **Online Fee Payment** students will be required to pay the applicable revaluation fee through the online payment gateway in order to successfully submit their application.

Examination Country: Selection for JEE(ABT) - Selection of Source (Programs in Geography)

Name	XXXX XXXX	Registration Number	XXXX	Registration with Institution (Country)	XXXX -XXXX-XXXXXX
Level	XXXXXXX	Program Type	XXXXXX	Delivery Mode	XXXX - XXX
Address (Main Type)	XXXX XXX	Ref Number	XXXXXXX XXX		
State		Ref Number (City, State, Country, P.O. No.)			XXXXXXX XXX
Ref Number	XXXXXXX	Correspondence Address	XXXX XXXXXXXXXX XXXX XXXXXXXXXX XXXX - XXX XXXXX	Ref No.	
Examination Details	Examination Type: XXXXXX			Application No.: XXX	
Examination Index Ref					
Examination Code / Name	Mark Obtained				Challenge Fee
XXXXXX - Cultural Scenarios of Society	XX				Revaluation Amount: \$10.00 Security Amount: \$10.00
XXXXXX - Physical	XX				Revaluation Amount: \$10.00 Security Amount: \$10.00
XXXXXX - All options response	XX				Security Amount: \$10.00

Submit & Pay Fee

8. The screenshot below illustrates the **Offline Payment mode**. If the University/Institution has enabled the Revaluation process using **Offline Fee Payment** students must enter the required transaction details such as payment reference number date and amount as applicable. These details will then be **verified by the administrator** to confirm the payment before processing the Revaluation application.

The screenshot displays a web form for 'Offline Payment mode'. The form is divided into several sections with a light gray background and white input fields. At the top, there are fields for 'Name', 'Institution Name', 'Institution Address', 'Institution City', 'Institution State', and 'Institution Zip'. Below these are fields for 'Email', 'Phone', 'Fax', and 'Website'. The 'Payment Details' section includes 'Payment Reference Number', 'Payment Date', and 'Payment Amount'. The 'Application Details' section contains 'Application Type', 'Application Fee', 'Challenge Fee', 'Revaluation Fee', and 'Revaluation Amount'. At the bottom, there are fields for 'Reference No.', 'Date of Payment', and 'Amount'. A green 'Submit' button is located at the bottom right of the form.

Once the Revaluation application has been successfully submitted, students can view and verify all the entered details by using the *Print Application Form* option. This option allows students to review, download and print the application form for their records and future reference.

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