নগাঁও বিশ্ববিদ্যালয়

NAGAON UNIVERSITY

A public State University established by upgrading Nowgong College (Autonomous)
under ASSAM ACT NO. LIX of 2023
Old A.T. Road, Nagaon - 782001
Nagaon : Assam

Nabaprasad Nath, M.A., Ph.D., B.Ed.
Registrar (i/c)

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Ref No.: NU/Estb./reg./Corrigendum/2026/1250 Date: 20/11/2026

CORRIGENDUM

With reference to the Advertisement No. NU/ Adv.-Reg./2026/03 dated 31-11-2026 for the post of Various Teaching and Non-Teaching Positions; it is hereby notified that the Scorecard for the post of Finance Officer has been modified as per the minimum qualification and Executive Council of Nagaon University recommendation. All other terms and conditions of the original advertisement shall remain unchanged.

Registrar (i/c)
Nagaon University
Nagaon, Assam.

Registrar i/c
Nagaon University
Nagaon:: Assam

Email : registrar@nagaonuniversity.ac.in
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SCORE CARD FOR
THE POST OF FINANCE OFFICER
Nagaon University

(Approved by meeting of the Executive Council of Nagaon University vide Resolution No.: NU/EC/2026/06 Dated 25-06-2026)

Weightage of scorecard and interview marks for direct recruitment for the post of Finance Officer as per Score Card.

Sl. No.	Post	Academic & Experience Marks	Interview Marks	Total
1.	Finance Officer	50	50	100

SUMMARY SCORE CARD			
CRITERIA		Finance Officer	
		Marks allocated	Overall marks (Max.)
1.	Academic Record		
1.1	**HSLC or Equivalent Board** (80% & above = 10, 60% to < 80% = 08, 50% to < 60% = 06, less than 50% = 04)	10	30
1.2	**HS or Equivalent Board/Council** (80% & above = 10, 60% to < 80% = 08, 50% to < 60% = 06, less than 50% = 04)	10	
1.3	**Graduation** (80% & above = 10, 60% to < 80% = 08, 50% to < 60% = 06, less than 50% = 04)	10	
2. Essential Qualification			
i. Bachelor's degree from a recognized University along with at least 8 years' experience in finance and accounts in an University, Government Organization or Public Sector Undertaking / Research Organization. or ii. A professional qualification from either ICWAI or ICAI or MBA Finance with five years of experience at Management level in Finance and Accounts in Govt Organization or Public Sector Undertaking/Research Organization **Desirable:** (a) Professional qualifications in the form of a degree or diploma in a relevant field of Management or a master degree in a relevant field. (b) Computer literacy to oversee installation of appropriate software and computerization of all finance and accounts and stores related matters with good interpersonal skills. (c) Preference will be given to candidate with commerce or finance background in the Post Graduate level and (d) For candidates who have prior experience in working in an educational institute.			
Work Experience			

2.1	Work Experience above the prescribed Qualifications (experiences)	2 mark per completed year (Experience over and above the prescribed essential years:) Maximum = 10	10
2.2	Recognitions & Awards/Publications/Training, Workshop and Professional Development Programme (respective area) attended (@ 1 mark per completed activities)		10

3. Personal Interview			
3.1	Domain Knowledge	20	50
3.2	Leadership attributes	30	
Total			100
4.	Overall Qualifying marks for recruitment		
4.1	Minimum Qualifying marks for recommendation for recruitment		50
N.B.: Interviewer Comments (Mandatory if Total Score is >45 or <15)			